

The privacy policy of the Swedish Dataprotection Forum (Forum för Dataskydd)

The Swedish Dataprotection Forum (Forum för Dataskydd) (the association) exists to promote reliable data processing, which means that the association strives to contribute to ensuring that privacy matters are taken more seriously in the society. Therefore, we see it as a matter of course to ensure that your privacy is protected when we process your personal data. This privacy policy explains how we gather and use your personal data, i.e., personal information about you. It also describes your rights and how you can exercise them.

It is important to us that you acquaint yourself with and understand the privacy policy, and feel comfortable with our processing of your personal data. You are always welcome to contact the association if you have any questions.

What are personal data and what does processing of personal data mean?

Personal data include any kind of information that can be associated with a living person. For instance, they can be names, addresses, photos, audio recordings, IP numbers, and personal identity numbers, but also any other information that can be associated with a living person.

Processing of personal data includes everything that personal data are used for, both actively and passively. This can be collection, registration, storage, and erasure, for example.

Who is responsible for the personal data processing?

Forum för Dataskydd, company reg. no 802473-2110, and address Grevgatan 34, 114 53 Stockholm, Sweden, is the personal data controller for the processing of personal data performed within the framework of the association's operations.

What does the association do with personal data?

Please note that multiple purposes can be applicable to a certain form of personal data processing, such as book-keeping and membership management.

Purpose	Personal data processing	Categories of personal data
Management of a membership.	<ul style="list-style-type: none"> Registration of a member. Securing membership benefits. Processing membership and participant fees. Management of participation in certain association activities (e.g., annual meetings). Information letters. 	<ul style="list-style-type: none"> Name. Personal identity number. User data for My pages. Contact data. Location. Job title. Date of most recent membership payment. Your correspondence (related to your membership and participation in activities).

Legal basis: *Contract*. Collection of your personal data is necessary in order for us to fulfil the association's duties toward you as a member.

Storage period: The data are stored while you are a member and for up to a year after that. Data are removed once a year. Depending on the activity in question, lists of participants (containing names and personal identity numbers) and other information included in meeting minutes, may be archived after that. Personal data can also be stored for longer due to legal obligations, e.g., for book-keeping purposes (see below).

The data are shared with:

- Financial consultant: For management of member register.
- Supplier used for the internal work within the association, such as document storage, e-mail, etc.
- Supplier of website: For operation and support of website.
- IT supplier: For operation and support of IT systems.

Purpose	Personal data processing	Categories of personal data
Administration connected to participation in activities, such as lectures, courses, or webinars/seminars.	<ul style="list-style-type: none"> • Membership check. • Management of any participation fees. • Administration connected to participation in activities. • Information letters connected to activities. 	<ul style="list-style-type: none"> • Name. • Personal identity number, where applicable. • Contact data. • Organisational affiliation. • Payment information. • Your correspondence (in connection with participation in activities).

Legal basis: *Contract*. Collection of your personal data is necessary in order for us to fulfil the association's duties toward you as a member, speaker, or co-organiser of an activity.

Storage period: The data are stored from registration until the activity is performed. However, they are stored at most two years from performance of the activity. Depending on the activity in question, lists of participants (containing names and personal identity numbers) and other information included in meeting minutes, may be archived after that. Personal data can also be stored for longer due to legal obligations, e.g., for book-keeping purposes (see *observing legal obligations* below).

The data are shared with:

- Financial consultant: For management of member register.
- Supplier used for the internal work within the association, such as document storage, e-mail, etc.
- Supplier of website: For operation and support of website.
- IT supplier: For operation and support of IT systems.

Purpose	Personal data processing	Categories of personal data
Marketing of the association and activities, and provision of materials from activities.	<ul style="list-style-type: none"> • Photographing at activities. • Recordings of activities (audio/video). 	<ul style="list-style-type: none"> • Images. • Recordings.

Legal basis: *Weighing of interests.* The processing serves to market the association and its activities, before, during, and after events. If an activity is recorded or photographed, information will be provided regarding this at the activity. The option not to be included in recordings/images is offered at activities, and information about your rights connected to this. The interest of marketing weighs higher than the eventual modest integrity trespass that affects you.

Storage period: Recordings/images are stored during the period when the activity is relevant. This can be time-limited for, e.g., temporary activities or a seminar, or be longer, e.g., for annually recurring activities. Relevance is determined based on if recordings/images still have news or information value. However, they are stored at most two years from performance of the activity.

The data are shared with:

- Members and the public.
- Supplier used for the internal work within the association, such as document storage, e-mail, etc.
- Supplier of website: For operation and support of website.
- IT supplier: For operation and support of IT systems.
- Authorities or other bodies from which the association asks for funding.

Purpose	Personal data processing	Categories of personal data
Communication.	<ul style="list-style-type: none"> • Newsletters (if you are a member or if you register interest). • Management of queries (e.g., e-mail, LinkedIn). • Supplier and sponsor contacts. • Marketing communication. 	<ul style="list-style-type: none"> • Name. • Contact information. • Any other data you provide.
<p>Legal basis: <i>Weighing of interests.</i> In order to maintain communication outside of activities and membership matters, personal data processing is performed. This is done when you contact us or we contact you. If the communication proves to relate to another purpose, the processing is considered to fall under that purpose. The interest of reaching you weighs higher than the eventual modest integrity trespass that affects you.</p>		
<p>Storage period: The data are processed until the communication action (e-mail, LinkedIn, etc.) is completed. Data processed in connection with marketing communication (marketing, etc.) are processed for up to a year from the latest contact occasion.</p>		
<p>The data are shared with:</p> <ul style="list-style-type: none"> • Supplier used for the internal work within the association, such as document storage, e-mail, etc. • Supplier of website: For operation and support of website. • IT supplier: For operation and support of IT systems. 		

Purpose	Personal data processing	Categories of personal data
Surveys, compilation of statistics, and follow-up.	<ul style="list-style-type: none"> • De-identification of personal data. • Compilation of personal data. 	<ul style="list-style-type: none"> • Name. • Organisational affiliation. • Job title. • Payment information. • Any wages or other remuneration and other

		data provided in connection with surveys.
<p>Legal basis: <i>Weighing of interests.</i> The personal data processing serves to improve and develop the association and its operations, and to provide relevant statistics to members. The interest weighs higher than the eventual modest integrity trespass that affects you.</p>		
<p>Storage period: The data are stored until compilation or follow-up is complete. However, they are stored at most two years from performance of the compilation and follow-up. After that, they are stored in de-identified form.</p>		
<p>The data are shared with:</p> <ul style="list-style-type: none"> • Supplier used for the internal work within the association, such as document storage, e-mail, etc. • Supplier of website: For operation and support of website. • IT supplier: For operation and support of IT systems. 		

Purpose	Personal data processing	Categories of personal data
Application for funding	<ul style="list-style-type: none"> • Processing necessary to obtain funding. 	<ul style="list-style-type: none"> • Name. • Personal identity number. • Other data necessary.
<p>Legal basis: <i>Weighing of interests.</i> Applications for funding serve to finance and develop the association's operations. If the activity in which you are participating is financed through funding, information about this will be given in connection with the activity. The interest weighs higher than the eventual modest integrity trespass that affects you.</p>		
<p>Storage period: The data are processed during the period necessary for funding. However, they are stored at most two years from when the application for funding is made to the financier.</p>		
<p>The data are shared with:</p> <ul style="list-style-type: none"> • Supplier used for the internal work within the association, such as document storage, e-mail, etc. • IT supplier: For operation and support of IT systems. • Authorities or other bodies from which the association asks for funding. 		

Purpose	Personal data processing	Categories of personal data
For observing legal obligations.	<ul style="list-style-type: none"> • Personal data processing that is necessary to fulfil obligations in legal statutes (legal acts, regulations, etc.), or decisions from a court or authority. E.g., the Book-keeping Act. 	<ul style="list-style-type: none"> • Name. • Personal identity number. • Contact information. • Payment information. • Your correspondence. • Any other data necessary.
<p>Legal basis: <i>Legal obligations.</i></p>		
<p>Storage period: Data are stored based on legal requirements.</p>		
<p>The data are shared with:</p> <ul style="list-style-type: none"> • Supplier used for the internal work within the association, such as document storage, e-mail, etc. • Supplier of website: For operation and support of website. • Any party required pursuant to a legal statute. 		

Other parties we share your data with

We sometimes share your personal data with organisations that are independent personal data controllers. This means that we do not govern how they process your personal data. We share your personal data with the following independent personal data controllers:

- Governmental and municipal authorities, if we are required to do so under law, in order to apply for funding or upon suspicion of crime.
- Organisations that manage goods transports (logistics companies and shipping agents) or travel.
- Companies that offer payment solutions (payment gateway companies, banks, and other payment service suppliers).
- Auditors for review of the association's books and management.
- Lawyers, legal counsel, in case of disputes and other legal matters.
- Recruitment agencies in case of recruitment of new employees.
- Landlords in connection with management of office premises and rental matters.
- Pension companies in matters related to pension solutions for employees.
- Travel agencies in case of travel bookings.
- Insurance companies in connection with management of insurance solutions.
- Trade unions in case of contacts related to employee-related matters.
- Telecommunication companies for phone services and other telecommunication services.

Your rights

You, as the data subject, have several rights.

You have the right to get an extract from the register detailing the association's processing of your personal data. The association shall, upon request of an extract from the register, provide you with a copy of the processed personal data and information about the processing. For any further copies requested by you, the association may charge a reasonable fee based on administrative costs.

Requests for an extract from the register are sent to info@dpforum.se.

If the legal basis for the personal data processing is a contract or consent (see above, or our special undertakings in relation to you) and the processing is automated, you have the right to get data in a structured, commonly used, and machine-readable format (data portability).

You have the right to get your personal data corrected if they are inaccurate, incomplete or misleading, and the right to restrict processing of the personal data until they are changed. Under certain circumstances, you have the right to be erased:

- If the data are no longer needed for the purpose for which they were collected.
- If the processing is based on your consent and you have withdrawn your consent.
- If the processing is for the purpose of direct marketing and you object to the processing of the data.
- If you object to personal data processing performed following a weighing of interests and there are no legitimate reasons that outweigh your interests.
- If the personal data are processed illegally.
- If erasure is required to fulfil a legal obligation.

You also have the right to withdraw consent and object to direct marketing.

You can at any time exercise your rights by requesting access to and rectification or erasure of personal data, requesting restriction of processing, or objecting to processing.

Use the contact information below to get in touch with the association to exercise your rights.

Questions or input

If you have any questions or input, you can address them to info@dpforum.se. In case of complaints regarding our personal data processing, you can also contact the Swedish Data Protection Authority, which is responsible for monitoring how your personal data are processed. The Swedish Data Protection Authority, Box 8114, SE-104 20 Stockholm, Sweden. datainspektionen@datainspektion.se. +46 (0)8 657 61 00.

Changes to the privacy policy

We may make changes to the privacy policy of the association. The latest version of the privacy policy can always be found here on the website. In case of any changes that are significant for our undertakings toward you as the data subject during the course of ongoing personal data processing, you will receive information through our homepage and by e-mail (if you have provided us with an e-mail).